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香港屯門大興邨屋邨中學第一號



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Estate Secondary School No.1,  
Tai Hing Estate, Tuen Mun, Hong Kong

佛教沈香林紀念中學  
BUDDHIST SUM HEUNG LAM  
MEMORIAL COLLEGE

編號: 028 /2023-24

二零二三至二零二四年度第二十八號通告

【高中應用學習(職業英語)課程第一次評估安排】

敬啟者:

貴子弟報讀的高中應用學習(職業英語)課程將舉行第一次評估,是次評估將計算課程成績,請修讀應用學習課程的同學及家長必須詳細閱讀以下各項:

課程名稱	應用學習(職業英語)課程
評估日期及時間	2023年11月25日 上午09:00-12:00
評估地點	本校402及403室
備註	1. 請學生準時出席評估; 2. 學生須穿著整齊校服及帶備評估所需物品回校進行評估; 3. 如學生當天未能出席評估,必須按本校及課程提供機構的請假規則辦理請假事宜,稍後課程提供機構會向合資格的學生安排補做評估,但學生所獲分數可能會有所扣減; 4. 無故缺席的學生將不獲補做評估; 5. 有關評估指引及準則請參考附件一及二。

如有查詢,請致電2437 7045與張定邦老師或24377 028與孫芷珊老師聯絡。

此致

貴家長



佛教沈香林紀念中學校長



謹啟

馮順寧

2023年11月15日



佛教沈香林紀念中學

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班別 \_\_\_\_\_ 學號 \_\_\_\_\_

敬覆者：

來函（二零二三至二零二四年度第二十八號）有關「高中應用學習(職業英語)課程第一次評估安排」，本人經已知悉及明白上述所有內容，並會督促子女準時出席。

此覆

佛教沈香林紀念中學

馮順寧校長

學生姓名 \_\_\_\_\_

家長姓名（請用正楷） \_\_\_\_\_

家長簽署 \_\_\_\_\_

2023年11月 日

## Assessment 1 (Self-introduction for a Career) Marking Criteria

Score	Pronunciation & Delivery (2.5%)	Communication Strategies (2.5%)	Vocabulary & Language patterns (2.5%)	Ideas & Organization (2.5%)
2.5	<ul style="list-style-type: none"> <li>✧ Pronounces all sounds / word clusters clearly &amp; accurately.</li> <li>✧ Speaks fluently &amp; naturally, with very little hesitation.</li> <li>✧ Uses intonation to enhance communication.</li> <li>✧ Projects the voice appropriately.</li> </ul>	<ul style="list-style-type: none"> <li>✧ Uses appropriate body language.</li> <li>✧ Uses full range of appropriate expressions &amp; strategies effectively to conduct the self-introduction.</li> </ul>	<ul style="list-style-type: none"> <li>✧ Makes accurate use of a wide range of vocabulary.</li> <li>✧ Uses varied &amp; highly accurate language patterns; only minor slips are made, which do not impede communication.</li> <li>✧ Rephrases effectively when necessary.</li> </ul>	<ul style="list-style-type: none"> <li>✧ Expresses a wide range of relevant ideas clearly &amp; fluently.</li> <li>✧ All ideas are relevant.</li> <li>✧ Develops &amp; links all ideas.</li> </ul>
2	<ul style="list-style-type: none"> <li>✧ Pronounces almost all sounds / word clusters clearly &amp; accurately.</li> <li>✧ Speaks fluently &amp; naturally, with only occasional hesitation.</li> <li>✧ Uses intonation to enhance communication, though gives some sense of being a non-native speaker.</li> <li>✧ Projects the voice appropriately.</li> </ul>	<ul style="list-style-type: none"> <li>✧ Body language generally appropriate.</li> <li>✧ Uses a wide range of expressions &amp; strategies to conduct the self-introduction.</li> </ul>	<ul style="list-style-type: none"> <li>✧ Makes varied &amp; generally appropriate use of vocabulary.</li> <li>✧ Makes use of generally accurate &amp; appropriate language patterns.</li> <li>✧ Self-corrects effectively.</li> </ul>	<ul style="list-style-type: none"> <li>✧ Expresses most ideas clearly &amp; fluently.</li> <li>✧ Most ideas are relevant.</li> <li>✧ Develops &amp; links most ideas.</li> </ul>

Applied Learning (Vocational English)  
ApLVE

Score	Pronunciation & Delivery (2.5%)	Communication Strategies (2.5%)	Vocabulary & Language patterns (2.5%)	Ideas & Organization (2.5%)
1.5	<ul style="list-style-type: none"> <li>✧ Pronounces most sounds / word clusters clearly &amp; accurately; less common words usually comprehensible.</li> <li>✧ Uses intonation &amp; pace appropriately to convey meaning.</li> <li>✧ Usually projects the voice satisfactorily.</li> </ul>	<ul style="list-style-type: none"> <li>✧ Some features of body language support the self-introduction.</li> <li>✧ Uses a range of straightforward expressions &amp; strategies appropriately.</li> </ul>	<ul style="list-style-type: none"> <li>✧ Makes generally appropriate use of vocabulary.</li> <li>✧ Makes use of generally accurate language patterns. Errors do not generally impede communication.</li> <li>✧ Self corrects when concentrating carefully or when asked to do so.</li> </ul>	<ul style="list-style-type: none"> <li>✧ Expresses most ideas clearly.</li> <li>✧ Ideas are generally relevant.</li> <li>✧ Develops &amp; links some ideas</li> </ul>
1	<ul style="list-style-type: none"> <li>✧ Pronounces simple sounds &amp; some clusters well enough to be understood most of the time.</li> <li>✧ Produces familiar stretches of language with sufficiently appropriate intonation &amp; pace to be understood.</li> </ul>	<ul style="list-style-type: none"> <li>✧ Can make restricted use of body language.</li> <li>✧ Can use only simple formulaic expressions to conduct the self-introduction.</li> </ul>	<ul style="list-style-type: none"> <li>✧ Makes appropriate use of vocabulary from a limited and familiar range.</li> <li>✧ May use some very basic language patterns accurately.</li> <li>✧ May be unable to self-correct.</li> </ul>	<ul style="list-style-type: none"> <li>✧ Attempts to express simple relevant ideas, sometimes successfully.</li> </ul>
0	<ul style="list-style-type: none"> <li>✧ Does not produce comprehensible English.</li> </ul>	<ul style="list-style-type: none"> <li>✧ Does not use verbal interactional strategies.</li> </ul>	<ul style="list-style-type: none"> <li>✧ Does not produce recognizable words or sequences.</li> </ul>	<ul style="list-style-type: none"> <li>✧ Does not produce relevant ideas.</li> </ul>



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## **Assessment 1 (Self-introduction)**

**10% of the final score**

### **Background:**

With reference to what you have learnt in Theme 1 and Theme 2, you are required to give a **1.5 to 2-minute self-introduction** at the end of Theme 2 based on the case given below.

### **Objectives:**

To let students experience the job interview process and equip them with better presentation skills when it comes to introducing themselves. Students should be able to:

- identify and present key ideas
- give elaborations on key points

### **Scenario:**

As a secondary school graduate, you are applying for the position of **Customer Service Associate at Grand Horizon Hotel** and have been invited by the company to attend an interview. Introduce yourself to the interviewer within the time limit (2mins). For more details, please refer to the advertisement on the next page.



## **Grand Horizon Hotel**

Grand Horizon Hotel is a five-star luxury hotel located in Wan Chai Hong Kong aims to provide a luxurious experience to our guests. We are now inviting candidates for the following position with the requirements listed:

### **Customer Service Associate**

#### **Responsibilities:**

- Ensure excellent stay experience
- Provide excellent customer services
- Introduce new hotel facilities to our guests
- Respond to and resolve all guest queries
- Manage front desk staff

#### **Requirements:**

- Good spoken and written language skills in English, Cantonese and Mandarin
- F.6 or above, fresh secondary graduates are also welcome
- Well-organized & careful
- Good interpersonal and communication skills
- People person